

TOWN OF LAUDERDALE-BY-THE-SEA

TOWN COMMISSION

REGULAR MEETING

MINUTES

Jarvis Hall

4505 Ocean Drive

Tuesday, January 22, 2013

7:00 P.M.

1. CALL TO ORDER, MAYOR ROSEANN MINNET

Mayor Roseann Minnet called the meeting to order at 7:00 p.m. Also present were Vice Mayor Scot Sasser, Commissioner Mark Brown, Commissioner Stuart Dodd, Commissioner Chris Vincent, Town Attorney Susan L. Trevarthen, Town Manager Connie Hoffmann, Assistant Town Manager Bud Bentley, Finance Director Tony Bryan, Municipal Services Director Don Prince and Town Clerk June White.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. INVOCATION – Rabbi Bentzion Singer

Rabbi Bentzion Singer gave the Invocation.

4. ADDITIONS, DELETIONS, DEFERRALS OF AGENDA ITEMS

Add 17c - reconsider the date for the roundtable meeting with the Chamber of Commerce

5. PRESENTATIONS

- a) Presentation on Behalf of FACC Southeast District (Chevelle Nubin, MMC, District Director)

Chevelle Nubin, MMC District Director, read and presented a resolution to Town Clerk White, CMC, for her years of professional dedication to public service as Town Clerk, wishing her success in her future endeavors upon retirement on January 25, 2013.

6. PUBLIC COMMENTS

Mayor Minnet opened the meeting for public comment.

Steve Gagas spoke on item 16a, noting he believed the matter was getting close to where they thought it could be approved, the aim being to bring certified divers to the Town.

John Boutin commented the community was working on a great Relay For Life event for the American Cancer Society, as they intended doing a door-to-door distribution of flyers from the Cancer Society throughout the residential areas. In relation to item 16a, he hoped the Commission felt it had sufficient information to grant approval.

With no one else wishing to speak, Mayor Minnet closed the public comment portion of the meeting.

7. PUBLIC SAFETY DISCUSSION

a. BSO Monthly Report – December 2012 (Major Oscar Llerena)

Major Llerena spoke on a number of items reflected in his report that were important for the community to be aware of:

- Slight increase of five percent in the Town's crime rate; that meant the crime rate was relatively stable
- House break-ins were up from 20 percent in 2011 to 25 percent in 2012
- Community invited to look at surveys that identified trends in crime on BSO's website.

Vice Mayor Sasser asked what a five percent increase meant.

Major Llerena replied in 2011 there were 152 crimes, and for 2012, there were 157.

Vice Mayor Sasser wish to affirm the police made arrests on some of the break-ins taking place in the northern end of Town.

Major Llerena answered yes, Sea Ranch Lakes had a call out for a suspicious individual, and a BSO deputy saw the person and thought he fit the description of what he was told in roll call and the pictures he saw. The Town's detective was able to positively link the man to the burglary in Terra Mar and Sea Ranch; research revealed the person arrested was a lawful resident of Terra Mar.

Vice Mayor Sasser inquired, on the issue of the cameras, if the license plate information gathered by the cameras was stored for later review if needed.

Major Llerena responded he was hesitant to call them cameras, noting they performed the function of a police officer's eyeball, and the software performed the function of an officer's brain. The information was recorded to the hard drive and stored indefinitely. He went on to state Lieutenant Cedenio was promoted to captain, and this created a vacancy in the executive officer position. The Town Manager approved the transfer of

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Sergeant Holly Greene, and she would be acting lieutenant for the next few days. As she finished first out of 49 on the lieutenant's list, so she would be promoted shortly. He went on to give a brief summary of Sergeant Greene's career and work experience.

Executive Officer Sergeant Holly Greene mentioned being in the Town for a week and was enjoying getting acclimated. She looked forward to working with her fellow officers and the Town to maintain the same standards experienced with Major Llerena.

Commissioner Dodd made a motion to accept the report. Vice Mayor Sasser seconded the motion. The motion carried 5-0.

b. VFD Monthly Report – December 2012 (Chief Judson Hopping)

Commissioner Dodd made a motion to accept the report. Vice Mayor Sasser seconded the motion. The motion carried 5-0.

c. AMR Monthly Report – December 2012 (Chief Brooke Liddle)

Commissioner Dodd made a motion to accept the report. Vice Mayor Sasser seconded the motion. The motion carried 5-0.

Town Manager Hoffmann informed the Commission Chief Liddle was working on the Town's ALS certification, the license the County granted to allow a municipality to run an emergency medical service operation. The Town's license would expire soon.

8. TOWN MANAGER REPORTS

a. Chamber of Commerce Quarterly Expenses and Monthly Activity Report

Vice Mayor Sasser noticed in the Chamber's profit and loss (P&L) sheet provided, there appeared to be no entry on revenue from the Town, and he knew the Town provided funding to the Chamber. He asked Town staff to look into the matter.

Town Manager Hoffmann replied the Chamber's fiscal year ran on a calendar year, whereas the Town's fiscal year ran October 1 to September 30, so they always asked the Town to make its first payment in January.

b. December 2012 Financial Report (Finance Director Tony Bryan)

Finance Director Bryan gave a brief overview of his report as reflected in the backup, noting the Town's finances were in great shape.

c. Volunteer Firefighter's Pension Plan Audited Financial Statements (Finance Director Tony Bryan)

Finance Director Bryan reviewed the subject financial statements as detailed in the backup.

Commissioner Brown questioned if the increase in the total contributions from \$135,000 to \$151,000 came exclusively from the Town or was it a combination of coming from the Town and the participants.

Finance Director Bryan responded the contributions came from both the participants and insurance revenue from the state; no money came from the Town.

d. Town Manager's Report

Town Manager Hoffmann briefly went over her report as shown in the backup, highlighting:

- She was very impressed with Executive Officer Sergeant Holly Greene during her interview, stating she would be a good match for the Town
- The license plate reader contract went out for RFB and responses were due February 19
- The RFQ for construction manager at risk would be sent out on January 23
- The Town's grant application for the four reef sculptures for the west Commercial streetscape project did not make the finals on the nationwide grant. Town staff applied for a second grant and had yet to receive those results
- She needed direction from the Commission on tree plantings for the Bougainvillea project, particularly for residents that desired no trees in front of their property. The land on which the trees would be planted belonged to the Town, and staff tried working to reach a resolution residents found acceptable. For the resident that requested a light rather than a tree, Town staff continued to work with FP&L.

Vice Mayor Sasser asked if Major Llerena had been involved in the RFP for the cameras, and was Town staff confident the RFP covered an adequate number of cameras in the right locations.

Major Llerena answered yes, stating LPR was a new technology that was becoming more standardized at one camera per lane, which the RFP addressed. He was confident the responses to the RFP would be for a sufficient number of cameras, and they would be scrutinized by the Town Manager and he before the selection of vendors was sent to the Town Commission.

Vice Mayor Sasser understood the cameras would capture license plates at the Town's major access points, but he hoped they would also capture those leaving some of the key neighborhoods such as Bel-Air, Silver Shores, etc.

Town Manager Hoffmann responded in the RFP, cameras were not being proposed for the entrances of neighborhoods, as the Town lacked the financial resources to do so. Town staff could extrapolate that cost and put it into a second phase for more cameras

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when more confiscated funds were forthcoming. She anticipated there might be insufficient monies from confiscated funds to cover the system in the RFP, so the Town could be supplementing that cost.

Major Llerena added a key aspect of the RFP was the ability to expand the system.

Vice Mayor Sasser desired for the Town's camera system to go beyond just catching people stealing cars, rather he hoped the system helped with crime prevention or solve crime in the Town.

Major Llerena commented the Town would model its use of the camera system off those municipalities that achieved success with their camera system, which he believed was due to their properly planning and using the cameras with adequately trained staff.

Commissioner Vincent questioned if the responders to the RFP would advise the Town on the number of cameras necessary to properly monitor the three major access points.

Major Llerena answered yes, they would have to physically survey the area to give such an estimate, which he anticipated to be in the region of 12 to 13 cameras to start.

Commissioner Dodd clarified the LPR system was unlikely to stop crime, but it would provide the police with a major tool to solve crime. They could prevent potential crimes by making subjects aware cameras were on them. He noted though the cameras were initially planned only for the Towns three main access points, the system would eventually be integrated with Fort Lauderdale's and Lighthouse Point's systems.

Mayor Minnet moved the discussion to the Bougainvilla Landscape Project on which the Town Manager sought direction as to the planting of trees.

Commissioner Brown observed the Bougainvilla project had been an uphill battle from its inception, and it was time for the Town to move forward with completion. Residents received ample opportunity to choose a beautifully landscaped project to the extent that this was possible, and the Town did what it could to work with residents on the landscaping they desired. If residents preferred no trees in front of their property, then there should be none. He supported installing the light pole.

Vice Mayor Sasser concurred as to the landscaping and the light pole.

Commissioner Vincent echoed agreement.

Commissioner Dodd wondered if no trees were planted, would the planned locations be suitable for a light pole.

Town Manager Hoffmann responded Town staff looked into any location along Bougainvilla at which it was possible to install a light pole, and wherever they found it suitable, it was included in the plan.

Commissioner Dodd expressed disappointment in the Town's inability to install beautiful landscaping on Bougainvilla due to the objections of the residents. He hoped some landscaping could be done on the Town's property if no trees were desired. This was an \$800,000 project, a Town effort to help increase property values in the area.

Mayor Minnet noted being in complete agreement with Commissioner Dodd. It was great that the size of the community allowed the Commission to listen to each resident, but the reality was the Commission was charged with making decisions for the greater good.

Town Manager Hoffmann believed the effect of the decision not to plant trees wherever residents objected along Bougainvilla would be that other residents would object to trees being planted in front of their homes, and probably after the trees were planted.

Commissioner Dodd suggested reducing the number of trees to one in front of the Lauricella's home.

Commissioner Vincent recalled there were numerous reasons cited by the Mr. Lauricella as to why they wished to opt for no trees, and he had to respect their request. There was a time when the residents wanted nothing done on the street, so the present landscaping planned was better than not doing anything. He felt the Town Commission could make a policy decision that no more trees would be removed from the Bougainvilla project henceforth.

Commissioner Dodd made a motion to reduce the number of trees in front of the Lauricella's residence to one, with no further changes to be made the Bougainvilla Landscape Project. Mayor Minnet seconded the motion. The motion carried 3-2. Vice Mayor Sasser and Commissioner Brown voted no.

Commissioner Dodd made a motion approve the installation of a light post if determined feasible by FP&L in lieu of a tree as requested by Mr. Salayk. Commissioner Vincent seconded the motion. The motion carried 5-0.

9. TOWN ATTORNEY REPORT

Town Attorney Trevarthen updated the Town Commission on the North Point Investment (old Holiday Inn) – it had been appealed and was moving forward to Circuit Court, as detailed in the backup. She was available to speak with the Town Commission individually on the matter.

10. APPROVAL OF MINUTES

None

11. CONSENT AGENDA

Item 11f was pulled.

Commissioner Dodd made a motion to approve items 11a, 11b, 11c, 11d and 11e on the Consent Agenda. Commissioner Vincent seconded the motion. The motion carried 5-0.

- a. Commissioner Dodd made a motion to accept the report. Commissioner Vincent seconded the motion. The motion carried 5-0.

Approved on consent.

- b. Special Event Application for Taste of the Beach on Wednesday, February 27, 2013 (Assistant Town Manager Bud Bentley)

Approved on consent.

- c. Special Event Application for the A1A Marathon proposed on Sunday, February 17, 2013 (Assistant Town Manager Bud Bentley)

Approved on consent.

- d. Jarvis Hall Water Line (Municipal Services Director Don Prince)

Approved on consent.

- e. 19th Street Drainage Project - Award of Contract (ITB 13-01-01) (Municipal Services Director Don Prince)

Approved on consent.

- f. Appropriation of Funds for Road Repaving & Stamped Asphalt Swale Treatment in the Bougainvillea Drainage & Beautification Project (Town Manager Connie Hoffmann)

Commissioner Dodd requested an update as to how the project was progressing and the estimated time of completion.

Bill Cole, project manager, responded the underground work would finish in a day or two, leaving the surface work that entailed the rebuilding of the street and sidewalk. In the southern block, the sidewalk was finished and they were in the process of rebuilding the street, which they expected would take three weeks to complete. He stated, upon completion of the southern block, that work would be transferred to the northern block, and that would take at least a month to complete. The original completion date of the project was mid April and they expected to meet that deadline. He went on to elaborate on the process on a week-by-week basis. At the very end of all the work, including the

landscaping, the stamped decorative treatment would take place but only after the final lift of asphalt had cured, which took about three weeks.

Commissioner Dodd made a motion to approve item 11f. Vice Mayor Sasser seconded the motion. The motion carried 5-0.

12. ORDINANCES – PUBLIC COMMENTS

1. Ordinances 1st Reading

None

b. Ordinances 2nd Reading

None 6:47

13. RESOLUTIONS – PUBLIC COMMENT

a. Resolution 2013-03: NOI Signage (Town Planner Linda Connors)

Mayor Minnet opened the discussion for public comment and closed the public comment portion of the discussion after receiving no input.

Commissioner Dodd made a motion to adopt Resolution 2013-03. Commissioner Vincent seconded the motion. The motion carried 5-0.

b. Resolution 2013-04: Approving Interlocal Agreement with Broward County for Solid Waste Services and Selection of Solid Waste Disposal Contractors (Assistant Town Manager Bud Bentley)

Town Manager Hoffmann reminded the Commission Town staff was recommending they not adopt the subject resolution at present; the item was placed on the agenda in the event the Commission wished to approve it.

Mayor Minnet opened the discussion for public comment and closed the public comment portion of the discussion after receiving no input. She reiterated Town staff recommended tabling the item to facilitate gathering information from other cities.

Assistant Town Manager Bentley affirmed staff wished the item tabled to a special meeting near the end of January, so they could conduct an evaluation.

Commissioner Brown questioned when the Commission had to make a decision.

Assistant Town Manager Bentley replied, as of July 3, 2013, the Town would no longer have a disposal site to take the Town's solid waste. Wheelabrator had provided the Town with an economic incentive to make a decision by January 31. They offered a

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lesser incentive (\$32,000) if the selection was made after January 31 but before June 30, 2013.

Mayor Minnet summarized Wheelabrator was offering half if the Town selected them after January 31, 2013.

Assistant Town Manager Bentley replied prior to January 31, the Town would receive \$2 per ton, and that would be reduced to \$1 per ton if the decision to go with Wheelabrator came after January 31 but by June 30. Staff desired the opportunity to look at Fort Lauderdale's proposal that was due in on January 23 before the Commission approved the proposed resolution. He mentioned Choice's proposal was also in the backup.

Commissioner Brown observed, regardless of the option chosen, it appeared the Town would save 30 to 40 percent.

Assistant Town Manager Bentley stated the largest percentage savings the Town would get was 30 percent.

Town Manager Hoffmann clarified this was on the disposal cost only, not the overall garbage bill; disposal was only part of the bill, collection being the other part.

Assistant Town Manager Bentley concurred, stating disposal accounted for about 50 percent of the bill.

Commissioner Brown thought it would not hurt the Town to give staff a little more time to research the matter, forgoing the January 31 deadline, as he knew little about the final facts on any of the offers and wanted to make the right decision. The amount of income lost if the decision was made after January 31 was not significant to warrant rushing.

Commissioner Dodd disagreed, stating the amount of money was in the area of \$110,000. He was surprised at the maneuvering going on between the vendors and cities, and his synopsis was that Wheelabrator sought to give incentives to stay with them after having "stuck it" to the municipalities for the last 30 years. During that time, the Town was paying \$70 a ton in tipping charges, and the current offer reduced that to \$45 a ton. Sun Bergeron and Choice were offering their own incentives to sign with them. He wished to take staff's recommendation and wait for a decision from Fort Lauderdale. Though he had no desire to stay with Wheelabrator, the January 31 option should be kept open if it was found to be the most financially advantageous option to give the Town the full benefit of an incentive currently accepted by six other municipalities.

Vice Mayor Sasser supported waiting to give staff time and to schedule a special meeting for the Commission to vote on the matter. He believed the Town was contractually obligated to consider a bid from Choice.

Assistant Town Manager Bentley responded if the Town participated with the County, it did not have to accept a proposal from Choice. If a non-county proposal was being considered under the collection agreement, then the Town would ask Choice to make a reciprocal proposal for consideration by the Town, though there was no obligation to accept Choice's proposal. The length of the agreement with Choice was at the Commission's discretion.

Vice Mayor Sasser requested the terms of the possible contracts offered.

Assistant Town Manager Bentley replied: years one and two - \$41.75, years three and four at \$41, year five - \$40; this meant with a five-year agreement, all years would be at \$40, representing a 30 percent reduction.

Vice Mayor Sasser asked if the County's Wheelabrator and Sun Bergeron ILA was broken out in the same terms.

Assistant Town Manager Bentley answered no, the County's was broken into five-year terms.

Commissioner Vincent commented, due to considerable negotiating in Broward cities for trash disposal, he desired a better understanding of what larger cities were doing.

Mayor Minnet observed a Commission consensus to table the subject resolution.

Town Manager Hoffmann remarked this was a very significant decision for the Town, and Assistant Town Manager Bentley needed time to gather accurate facts. She suggested either the Commission met in the coming week to make a decision, or opt not to be concerned with the January 31 offer and allow Town staff to gather information and present a full analysis in February.

Commissioner Dodd made a motion to table Resolution 2013-04 to a date certain of February 12, 2013. Vice Mayor Sasser seconded the motion. The motion carried 5-0.

14. QUASI-JUDICIAL PUBLIC HEARINGS

None

15. COMMISSION COMMENTS

Mayor Minnet thanked everyone for participating in the various Town events over the last few weeks. She reminded the community of the Broward League of Cities goal of one million volunteer hours from Broward municipalities; the current count was 640,000 hours and the deadline was May 2013. Everyone was invited to log in their volunteer hours online at the League's website. She was the chairperson for the July Fourth celebrations, so anyone wishing to get involved in the event planning could give her a

call. She sent condolences out to the Joseph Judge family, stating the Town was sadly losing many great partners in the community.

Vice Mayor Sasser echoed condolences to the Judge family, as he was saddened by the passing of Joseph, and it gave him pause to reflect on the three years of his sitting on the dais and the many quality people the Town lost. It was important to be mindful of how we treated each other, from elected officials to members of the Town's small community; all were passionate in what they did and might not always agree. He believed people should endeavor to treat each other with respect, love and tolerance.

Commissioner Vincent thanked Vice Mayor Sasser for his reflections and comments, reiterating condolences to the Judge family.

Commissioner Dodd voiced his condolences to the Judge family. He stated he was anxiously awaiting information on the flood zone and its impact on the Town, as well as listening to the Charter Review Board (CRB) on the subject issue. The Town could be left with a large eyesore at the south end, if redevelopment were to be limited to the existing footprint and only two stories or 33 feet high. He questioned Town staff as to why 44 feet did not end up as such both at Minto and The Arianna; he found it difficult to support a 44-foot height limit when the buildings ended up being higher. He stated there was no Hillsboro Inlet meeting.

Commissioner Brown wished Town Clerk June White farewell, wishing her well on her retirement. On January 23, 2013, at Jarvis Hall, the community center was sponsoring a demonstration on ballroom dancing at which there would be a world champion ballroom dancer.

16. OLD BUSINESS

a. Certified Diver Parking Permits (Finance Director Tony Bryan)

Finance Director Bryan reviewed the details of the subject item, as reflected in the backup. Based on their analysis, Town staff recommended the Town issue up to 50 permits for divers to park in designated areas during specified times from May 1 to October 31, but the permits would no guarantee of parking.

Commissioner Dodd expressed full support of Town staff's recommendation.

Commissioner Vincent echoed being in favor of staff's recommendation, asking how the designated parking and times would be identified.

Finance Director Bryan replied staff had yet to work out such logistics, as they needed the Commission's approval first. There would be clear signage indicating the areas, and it was important to ensure the permits were non-transferrable, possibly issuing a sticker for attachment to the car.

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Vice Mayor Sasser thought the subject item was something he was in favor of testing, wondering if 50 permits was excessive. He inquired how Town staff intended monitoring the situation to determine success.

Finance Director Bryan thought the criteria of success would be based on the actual volume of purchases, the utilization of the parking, and whether or not it created any problems in the designated areas due to the increased volume in parking. He thought 50 permits was a good pilot number, and a significant number would likely purchase permits that would not be utilized. It would be a wait and see process.

Mayor Minnet voiced not being favor of the subject item, as parking in the Town was difficult to monitor. She thought it wonderful to have the divers coming to the Town, but she was concerned with the number of permits issued, as there were only 34 spaces available, as well as with the monitoring. There should be language included that the Town Manager could revoke permits at any time if area residents complained. She wondered why Town staff did not recommend the parking restrictions include Sunday morning, as Sundays were a very peak time in the Town.

Vice Mayor Sasser thought Mayor Minnet's concern about Sunday morning was valid and wished to amend the time restrictions to include Sunday morning and lower the number of permits to 34.

Commissioner Vincent observed May to October was not the Town's busiest time, so he was unsure if that was an issue, but he had no problem reducing the number to 34, as it could be increased if the demand warranted it. He wished to see the program get started and be monitored, but he was not in favor of taking Sunday mornings out, as the permit time was off-season.

Commissioner Dodd asked staff to give the Commission feedback once 34 permits were sold.

Commissioner Dodd made a motion approve the issuance of 34 certified diver permits as recommended by staff. Commissioner Vincent seconded the motion. The motion carried 5-0.

17. NEW BUSINESS

a. 101 Ocean's Requested Cancellation of 1999 Parking Agreement (Town Planner Linda Connors)

Assistant Town Manager Bentley requested the item be tabled to the next Commission meeting.

Commissioner Dodd made a motion to table. Commissioner Vincent seconded the motion. The motion carried 5-0.

b. Modification to the Town Policy on Mitigation of Code Liens (Assistant Town Manager Bud Bentley)

Assistant Town Manager Bentley reviewed the proposed item as detailed in the backup. In the current economic environment, Town staff thought it prudent for the Town to change its code to allow a new purchaser to reach agreement with the Town prior to purchase on when a code violation would be rectified and the mitigated amount of the fine they would pay if the violation was rectified by that date. He pointed out this would facilitate several properties per year being sold and brought into compliance.

Commissioner Dodd stated he was happy to consider any changes that would speed up the process of getting foreclosed properties back on the market. He thought Town staff's recommended change in policy would achieve that end.

Vice Mayor Sasser sought assurance the policy would be applied town-wide.

Town Attorney Trevarthen answered yes, the application was town-wide. She went on to state where properties were owned by a bank, there was nothing preventing the bank from bringing the property into compliance; they were choosing not to. Staff's proposed change could work in the Town's benefit, she had no objections and advised the Town Manager they could work on a process.

Vice Mayor Sasser understood staff's recommendation would give the buyer certainty on any lien mitigation prior to purchasing the property rather than after. He questioned if, from a legal standpoint, the Town was obligated to stick with a lien mitigation on a property if the buyer with whom the arrangement was made failed to buy the property.

Town Attorney Trevarthen replied, as the revisions to the program had yet to be written, such details could be worked out with staff if the Commission had such concerns. She thought the lien mitigation with a potential buyer was a contingent approval for the purpose of allowing the sale to go through and the property to come into compliance. The Commission could also instruct Town staff to impose a time limit by which the lien had to be met and code compliance achieved.

Assistant Town Manager Bentley added the lien mitigation would be executed with a specific buyer, so if that sale failed to go forward, the mitigation was voided.

Vice Mayor Sasser sought clarification the policy could be written in a manner that did not bind the Commission, should the buyer with whom the mitigation of the lien was granted failed to purchase the property. Subsequently, the Commission could choose a higher or lower lien mitigation for the property with the next buyer.

Town Attorney Trevarthen believed such guidelines were possible to incorporate, and Town staff and she would work out the details and bring it back to the Commission.

Commissioner Vincent commented, with respect to the banks choosing not to bring a property into compliance, Town staff discovered many banks were unaware of some liens and some sought mitigate liens and became compliant. He questioned how swiftly Town staff could place mitigation cases on the agenda for a decision, as time was of the essence when people were looking to purchase such properties.

Assistant Town Manager Bentley responded it depended on when they brought the matter to Town staff, as cases were placed on the coming Commission agenda.

Commissioner Vincent asked if it were possible for the subject recommendation to apply only to residential and not commercial properties to prevent abuse of the policy.

Town Attorney Trevarthen clarified the proposed policy decision was related to the settlement of a claim, and the Commission had broad discretion to create classes of property it wished treated differently and the rationale for the difference in treatment.

Mayor Minnet thought at first glance the program seemed a good one for the Town. However, her concern was Town staff spending time working out such arrangements, causing an increase in legal fees, and there was the chance the sale would not go through. She wondered who would be the Town designee to monitor whether sales went through. One way to address the situation might be to attach a fee for the Town's mitigation of lien process in a property for sale. She agreed the application of the policy should be limited to residential properties, and exclude condominiums or multifamily units. The opportunity should be limited to a new purchaser that was not a family member of the current owner.

Assistant Town Manager Bentley believed the Commission was highlighting many good issues that should be addressed in the policy drafted.

Mayor Minnet feared the situation getting out of hand very quickly, and she had no wish to see the Town's residential neighborhoods deteriorate further.

Assistant Town Manager Bentley queried if the Commission wished to see a modification in staff's recommendation for a policy and review the matter later for possible amendment.

Commissioner Dodd agreed the policy should be left to the Town Attorney and staff to work out with the input from the Commission.

Town Manager Hoffmann liked the idea of limiting the application of the policy to residential uses and exclude commercial, due to the issues raised by Commissioner Vincent. She asked if the Commission wished to limit the application to single-family residential units only, and received an affirmative answer from the Commission.

c. Reschedule February 4th Roundtable Meeting with Chamber

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Mayor Minnet received a consensus to reschedule the roundtable meeting with the Chamber on February 19, 2013.

Vice Mayor Sasser expressed appreciation to everyone for changing their calendar, as he had the privilege of speaking at an event with his daughter on February 4th.

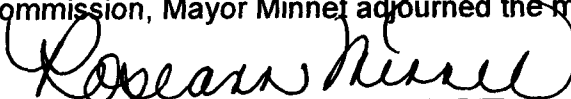
Town Manager Hoffmann indicated a member of the public asked to make a presentation at the roundtable meeting, and she wished to know if public comments would be permitted.

There was a Commission consensus to allow public comments at the roundtable meeting.

Mayor Minnet, on behalf of the Commission, again thanked Town Clerk White for her service to the Town and wished her well in her retirement.

18. ADJOURNMENT

Commissioner Dodd made a motion to adjourn. With no further business before the Commission, Mayor Minnet adjourned the meeting at 8:55 p.m.

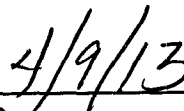


Mayor Roseann Minnet

ATTEST:



Town Clerk, Vanessa Castillo



Date